AUTHOR GUIDELINES

Contributions should be submitted both in MS Word and pdf. Articles can be submitted in English (UK spelling). If the submitted article is accepted for publication, the journal provides proofreading (by a native English speaker) for free.

LENGTH OF CONTRIBUTIONS

1) Research Articles (6,000–12,000 words, including notes, and bibliography); 200-word abstract, and list of 4/5 keyword;
2) Review Articles (up to 6,000 words); 3) Book Reviews (1,000–2,000 words).
All submissions must include a brief author bio with name/title, affiliation, and email address.

STYLE

FONTS AND FORMATTING

Text: Times New Roman 11-point format (Chinese and Japanese characters: PMingLiU 10,5 point);
Footnotes: Times New Roman 9-point format (Chinese and Japanese characters: PMingLiU size 8,5 point);
Spacing: Single;
Korean: Batang;
Middle Eastern, South Asian and Central Asian languages: Times Ind Uni; Linguistic papers: Doulos Sil and Phonetics;

NON-WESTERN TERMS AND TRANSLITERATIONS

All titles/names/terms in non-Western languages (e.g., Chinese, Japanese, or Korean) should appear both in transliteration and original characters.

Japanese names and terms should follow Hepburn romanisation (chizu ちず). Please use the macron (ō) to indicate long vowels and use “n” rather than “m” before syllables beginning with m, b, and p. No macrons are used on modern reign names or common place names, such as Tokyo, Osaka, Honshu, except when those appear in a Japanese-language phrase or proper noun, such as Tōkyōdō Shoten. Please consult the "Japanese Romanisation Table" of The Library of Congress and *Monumenta Nipponica*’s stylistic conventions for further details.

For words, terms and names in Ottoman Turkish, transliterate into modern Turkish in italic and provide the translation in English, in brackets: تروشم will be transliterated and inserted in text as meşveret (consultation); هطباض will be inserted as zabıta (the police); پادشاه will be padişah (sultan/ruler); نامجرت لاوخا will be Tercüman-ı Ahval (The Interpreter of Events) if referred to the period journal.
Ultimately, for transliteration refer to the International Journal of Middle East Studies (IJMES) Transliteration Chart. The same applies for Arabic and Persian.

For words, terms and names in cuneiform:
Sumerian: in lowercase (e.g. la_2, du_{11}, $ĝiri_3$), with index numbers (gu_3 instead of gù). Signs of uncertain reading in CAPITAL LETTERS: e.g., GAR-ša-na^{ki}, mu-ku$_x$(DU).
Akkadian: in lowercase, italicized: *i-na e-pi$_2$-iš-tim*; sumerograms in CAPITAL LETTERS: *qaqqadī*(SAG.DU)-*šu$_2$*. Phonetic complements should be provided in superscript: *ina šamê*(AN)^{e}.
Hittite: in lowercase, italicized, sumerograms in capital letters, akkadograms in italicized capital letters.

[...] indicate a break in the text.
⌜...⌝ enclose partially broken sign(s). For ⌜x⌝ ⌜x⌝ ⌜x⌝ write ⌜x x x⌝. E.g. ⌜dumu⌝ instead of [du]mu.
<...> indicate sign(s) inadvertently omitted by the scribe.
<<... >> indicate sign(s) inadvertently added by the scribe.
Personal names should not be capitalized in transliterations.

FOOTNOTES
All bibliographic references should be cited using footnotes. Footnotes should contain short bibliographical citations and may also contain the amplification of a point. DO NOT use in-text parenthetical references or endnotes. The bibliographic reference in the footnote must follow this format: Author Year: Page Range.

Smith 1990: 123–25.

If there are multiple authors with the same surname cited in the article, please, include their initials to distinguish them:
Smith, J. 2000: 34.
Smith, R. 1999: 78.

If there are multiple authors with the same surname and the same name initial cited in the article, please, write the full name:
Tanaka, Satoshi 1998: 56.
Tanaka, Sawako 1998: 98.

If a work has multiple authors, include up to three authors in the format: Smith, Johnson, and Lee 2021: 89–100.

For works with more than three authors, use the first author's surname followed by "*et al.*": Adams *et al*. 2019: 67. In the references section, list all authors.

For web-page with no author, please, cite the web-site according to the format Owner of the site, "Title.":
Wikipedia, "Marco Polo."
Association for Asian Studies, "The Bibliography of Asian Studies."

Footnotes with discussion and bibliographical citations:
[1] See Mettinger (1997: 193–202) for a succinct discussion of West Semitic aniconism.
[2] The iconography of the goblet from Karashamb is examined in detail by Rubinson (2003: 131–36).

REFERENCES SECTION
The full bibliographic details of each cited work should be included in a separate "References" section at the end of the article, formatted in accordance with *Archiv Orientalni*'s bibliographic style.

Book:
Hourani, A. 1991. *A History of the Arab Peoples*. Cambridge: Harvard University Press.
Hourani, A., and J. Smith. 1991. *A History of the Arab Peoples*. Cambridge: Harvard University Press.
Hourani, A., J. Bashir, and J. Smith. 1991. *A History of the Arab Peoples*. Cambridge: Harvard University Press.

Book with multiple volumes:
Al-Isfahānī, Abū l-Faraj. 1994. *Kitāb al-aghānī* [The Book of Songs]. Vol. 5. Beirut: Dār Iḥyā' al-Turāth al-'Arabī.

Book in a series:
Muraoka, T. and B. Porten. 1998. *A Grammar of Egyptian Aramaic* (Handbuch der Orientalistik. Erste Abteilung, Nahe und der Mittlere Osten 32. Bd.). Leiden: Brill.

Multiple editions:
Gordon, A. 2008. *A Modern History of Japan: From Tokugawa Times to the Present* (2nd edition). New York: Oxford University Press.

Edited Book:
Snell, D. C. (ed.). 2005. *A Companion to the Ancient Near East*. Oxford: Blackwell Publishing.
Devecchi, E., G. Müller, and J. Mynářová (eds.). 2015. *Current Research in Cuneiform Palaeography. Proceedings of the Workshop organised and the 60th Rencontre Assyriologique Internationale Warsaw 2014*. Gladbeck: PeWe-Verlag.

In case there are more than four editors, use *et al.*:
Ooi, K. B. *et al*. 2015. *The 3rd ASEAN Reader*. Singapore: ISEAS.

Chapter in an Edited Volume:
Garfinkle, S. 2015. "Ur III administrative texts. Building blocks of state community," in P. Delnero and J. Lauinger (eds.), *Texts and contexts. The circulation and transmission of cuneiform texts in social space* (Studies in Ancient Near Eastern Records 9): 143–65. De Gruyter: Boston/Berlin.

Journal Article:
Sonali, V. 2024. "Magahiya Doms and untouchability," *The Indian Economic and Social History Review* 61 (3): 349–82.

Online Journal Article:
Seri, A. 2022. "Cuneiform Texts in the Collection of the Jean and Alexander Heard Divinity Library, Vanderbilt University," *Cuneiform Digital Library Journal* 2022:2. https://cdli.mpiwgberlin.mpg.de/articles/cdlj/2022-2 (accessed on June 20, 2023).

Newspaper or Magazine Article:
Articles from newspapers, news websites, magazines, blogs, and similar sources should be cited in a comparable manner. If page numbers are available, they can be included in the footnote but should be omitted from the bibliography. For online articles, be sure to provide the URL and the date of last access:
Mead, R. 2023. "Terms of Aggrievement," *New Yorker*, December 18.
Such-Gutiérrez, M. 2023. "This ancient society helped build the modern world," *National Geographic,* https://www.nationalgeographic.com/premium/article/invention-sumer-cradle-civilization-tigris-euphrates (accessed on September 3, 2024).

Translated Work:
Liu X. 2021. *The Wedding Party*. Translated by Jeremy Tiang. Seattle: Amazon Crossing.

Review:
Lafont, B. 2011. Review of: *The Garšana Archives* (Cornell University Studies in Assyriology and Sumerology 3) by D.I. Owen and R.H. Mayr, *Archiv für Orientforschung* 52: 233–39.

Dissertation:
Hattori, A. 2002. *Texts and Impressions. A Holistic Approach to Ur III Cuneiform Tablets from the University of Pennsylvania Expeditions to Nippur* (PhD Dissertation). Philadelphia: University of Pennsylvania.

For authors/titles written in non-latin script please add transliteration and translation. For example:
Inoue, Katsuhiko 井上勝彦. 2010. *Josei no Nihonshi* 女性の日本史 [History of Japanese Women]. Sapporo: Kensaisha.
Sawada, Mariko 沢田真理子. 2005. "Nihon no kenchiku" 日本の建築 [Japanese Architecture]. *Kenchiku zasshi* 3: 125–47.
Li, Li'an 李利安. 2008. *Guanyin xinyang de yuanyuan yu chuanbo* 觀音信仰的淵源與傳播 [The Origin and Spread of the Cult of Guanyin]. Beijing: Religious Culture Publishing House.
Yin, Xiaorong 尹小荣 and Li, Guofang 李国芳. 2019. "Xibozu jiating yuyan taidu de daiji chayi yanjiu" 锡伯族家庭语言态度的代际差异研究 [Intergenerational Differences of Language Attitudes of Xibo Families]. *Yuyan zhanlüe yanjiu* 4 (2): 31–41.

Similarly, add translation for non-Western languages, such as:
Nugraha, Iskandar. 2001. *Mengikis Batas Timur dan Barat: Gerakan Theosofi dan Nasionalisme Indonesia* [Eradicating the Boundaries between East and the West: Theosophical Movement and Nationalism in Indonesia]. Jakarta: Komunitas Bambu.

Websites:
Wikipedia, "Marco Polo." https://en.wikipedia.org/wiki/Marco_Polo (accessed on October 20, 2024).

ABBREVIATING/CONDENSING INCLUSIVE NUMBERS
Inclusive numbers are abbreviated according to the principles shown below (examples are page or serial numbers, which do not require commas). The only exception to this rule are numerals for the span of years, such as: emperor Shōwa (1901–1989).

First number	Second Number	Examples
Less than 100	Use all digits.	3–10, 71–72, 93–117
100 or multiples of 100	Use all digits.	100–104, 1100–1113
101 through 109, 201 through 209, etc.	Use changed part only	101–8, 808–33, 1103–4
110 through 199, 210 through 299, etc.	Use two digits unless more are needed to include all changed parts.	321–28, 498–532, 1087–89, 1496–500, 11564–615, 12991–3001

IMPORTANT NOTE: The correct symbol for "to/through" is an en dash (–), not hyphen or em-dash (i.e., 150–53, not 150-53 or 150—53).

FIGURES, TABLES AND CAPTIONS
Images should have the resolution at least 300 dpi. Larger images should be submitted separately and it should be indicated where to place them in the text.
The format of captions is as follows. The full reference to the source is attached as a footnote.
Figure 1. Map of Tibet. Source: *Da Qing yitong zhi*.[34]

A photograph in the figure:
Figure 3. Poster in Rebgong (photo: author).

References in text: Please use the full word references: ...for examples see Table 1. ... see Figure 4.

ANONYMITY

The submitted file needs to be **thoroughly anonymized**. It must NOT include authors' names/bios, dedications or any other information revealing their identity. Similarly, authors must never refer to themselves as "author."

OTHER POINTS

In text, please try to avoid using symbols:
Percentage: number + percentage (example: *50 percent, a 10 percent raise*)
Dates: 18th century; Month Day, Year (January 2, 2025).